



VLE (Virtual Learning Environment Policy)

Approval Date: 14-MARCH-2020

Approved By: Brad James

Review Date: 14-MARCH-2022

Virtual Learning Environment Policy

All students of Mr James Maths Tuition will have access to an online account on the Mr James Maths Tuition VLE (Virtual Learning Environment). This account can be accessed through the Mr James Maths Tuition website using the following link <https://www.mrjamesmathstuition.co.uk>. Only students of Mr James Maths Tuition will be authorised and have access to the VLE.

Once logging in the student will have access to all of their learning resources which are used during the session, students will also be able to access their personalised checklist, practice papers, exam booklets and homework.

Each student is responsible for their account, and only the student is authorised to access their account, and therefore, usernames and passwords need to be kept secure. It is recommended that if a shared computer or device is being used to access the student's account then the student ensures that they have logged out of their account at the end of the session.

Resources which are uploaded onto the Mr James Maths Tuition VLE platform are resources which have been provided by specific business and are either free of charge for members of the public to access through their own websites, or by subscriptions which are licensed to Mr James Maths Tuition and therefore students do not have authority to download and share these documents with third parties, these resources are solely for the purpose of supporting the student with their Maths education.

All tutors will have access to each of their students' accounts, and therefore will be able to upload and download resources, homework tasks and also can and authorize student user accounts.

Students and tutors are able to log into the VLE on multiple devices at the same time, and the website is optimised for all web browsers.

Homework subscription services will also have access to the Mr James Maths Tuition VLE, however, such students will have a limited account which will only allow them to have access to the homework section of the website, students will be able to upload and download homework tasks which can be viewed by their tutor, feedback and grading can also be added by the tutor which will be instantly visible to the student.

Tutors do not have access to student passwords under GDPR regulations, if a student forgets their password, there is a link which needs to be clicked to reset the password, an email will be sent with a link to the registered email address on the student's account to then be able to reset the password to gain access to their account.

Please note that the Mr James Maths Tuition VLE should only be used for the purpose of Maths tuition sessions which are conducted by Mr James Maths Tuition.

Failure to comply with the rules outlined in this policy will result in the student's account being deactivated and an investigation will be conducted. If there has been a case of misuse of the website, legal action will be taken.